

**AGENDA (AMENDED)
SPECIAL MEETING OF THE
BORDER COAST REGIONAL
AIRPORT AUTHORITY BOARD OF COMMISSIONERS**

Wednesday, July 8, 2015 at 10:00 AM

**FLYNN ADMINISTRATIVE CENTER – BOARD OF SUPERVISORS CHAMBERS
981 H STREET, SUITE 100
CRESCENT CITY, CALIFORNIA**

*Items may be taken out of sequence to accommodate the public and staff availability. Items followed with a ** indicate material will be provided to the Board.*

10:00 AM Call the meeting to order and take roll.

- Pledge of Allegiance.
- COMMENT PERIOD ON CLOSED SESSION ITEMS: Members of the public may address the Board on matters that are listed below on the Closed Session agenda. Please limit your comments to three minutes or less.

CLOSED SESSION 10:00 AM

Convene in closed session for: (a) conference with legal counsel regarding existing litigation, pursuant to Government Code 54956.9(a), Case name: Pacific Shores Property Owners Association, William A Ritter vs. Border Coast Regional Airport Authority, Superior Court of the state of California, County of Del Norte, CVPT 14-1092; conference with legal counsel regarding significant exposure to litigation pursuant to 94956.9(b) (one case).

- Reconvene in regular session and report on any actions taken during the closed session.

CONSENT AGENDA 10:30 AM

- COMMENT PERIOD: Members of the public may address the Board on matters that are within the jurisdiction of the board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
1. Consider and approve the minutes of the June 4th, 2015 Regular Session of the Border Coast Regional Airport Authority. **
 2. Review and approve positions eligible for wireless device allowances for FY 2015/16. **

REGULAR AGENDA

3. Approve and authorize Chair to sign letter authorizing the State Coastal Conservancy (SCC) use of the Del Norte County Regional Airport Runway Safety Area Improvement project as a local Regional Transportation Facility (RTF) project for SCC Environmental Enhancement and Mitigation grant application with the State Natural Resources Agency.**

TIMED ITEM: 10:40 AM - Public Hearing

4. Conduct a Public Hearing to accept comments regarding the Mitigated Negative Declaration for the Obstruction Clearance project. **

REGULAR AGENDA

5. Review documentation for the bids on the Pacific Shores and Bay Meadows mitigation project, including but not limited to: 3 lowest bids, bid tabulation, letter of determination to low bidder, protest letters, and bidder response letters. Further, review and approve staff recommendation for award of contract and direct staff to issue contract upon approval of the Federal Aviation Administration. **
6. Direct staff to enter negotiations with the top rated responder(s) to the Request for Qualifications for Aerial GIS Professional Engineering and Aeronautical Surveying Services.
7. Review, approve and authorize Chair to sign Vanir Scope & Budget (WO 1025) for Phase 1 Bid Document Preparation upon approval from the Federal Aviation Administration **
8. Review, approve and authorize Chair to sign Vanir Scope & Budget (WO 1026) for Phase 1 Bid Assistance Services upon approval from the Federal Aviation Administration **
9. Review, approve and direct staff to submit to the Del Norte County Proactive Financial Management Committee a request for a change in the language of the current Securitized Promissory Note between DNC and BCRAA, to include the use of available loan funds for work associated with the Terminal Project.
10. Capital Projects Update:
Construction – David Castro, Vanir
Environmental – Steve Allen and Ken Mierzwa, GHD
Financial – Susan Daugherty, Program Manager ** Possible Direction to Staff
11. Airport Director's Report – Informational Only.
12. Reports from Commissioners regarding Border Coast Regional Airport Authority business, request clarification, information or that items be included in the future agendas. No action will be taken but direction may be given to staff and items scheduled for future agendas.
13. Adjourn to the next regular meeting on Thursday, August 6th, 2015 at 1:30 p.m. at the Del Norte County Board of Supervisors Chambers.

14. Discuss day and time of regular meetings. Give direction to staff.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Border Coast Regional Airport Authority Office at (707) 464-7288, at least five (5) days prior to the meeting. For TTY/TDD use for speech and hearing impaired, please call (707) 464-2226.

Heather Holt, Clerk of the Board

Date Posted: July 6, 2015